

Hanley Castle High School  
Post Result Services - Summer 2025

**Service 1: Clerical Check** **Deadline 23/09/2025**

A clerical re-check is carried out by the exam board. They will check that all parts of your script have been marked, the totalling of the marks and recording of the marks.

**Service 2: Review of Marking** **Deadline 23/09/2025**

A post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. This service includes the clerical checks for service 1. Reviewers will not re-mark the script. ***Please be aware that marks and subject grades may go down as well as up. They may also stay unchanged.***

**Priority Service 2P: Priority Review of Marking** **Deadline 20/08/2025**

This is the same as a Service 2 but is processed faster. Reviewers will not re-mark the script. ***Please be aware that marks and subject grades may go down as well as up. They may also stay unchanged.***

*This service is only available for externally assessed components of GCE specifications where a candidate's university place is dependent upon the outcome.*

*It is vital that candidates inform the relevant university as soon as they request a priority review of marking to see if they can hold their place. Universities may not be able to keep the place open whilst the review is undertaken.*

For the above services there is a cost from the exam board and a £5 admin processing fee. You must complete the "Post-Results Service Form" and a "review of marking candidate consent form" (appendix A) and return it with payment to Mrs Yapp in the exams office before applications can be submitted to the awarding bodies. These forms are available from the noticeboard outside the exams office or from Mrs Yapp.

Access to Scripts

**Priority Script to support reviews of marking** **20/08/2025 for GCE & 03/09/2025 for GCSE**

If you want a copy of your script you can ask for a priority copy to see if you want to request a review of marking. You may request a review of marking after you have seen a copy of your script. This will not show the examiner's marks.

**Post review of marking copy of script**

This is a copy of the marked script post review of marking and must be requested at the same time as a review of marking for either GCE or GCSE. It will show the examiner's marks.

**ORIGINAL Script** **Deadline 23/09/2025**

This service should be used if you just want a copy of your script for Teaching & Learning. Please note that scripts which were marked electronically will be returned as a PDF and emailed to you. Original scripts will be returned to school after 29<sup>th</sup> September 2025. Please be aware that if you have requested your original script you will NOT then be able to have a review of marking.

There is a £5 admin fee to request a script per subject. For access to scripts requests the "Post-Results Services Form" and an "Access to Scripts Candidate Consent Form" (Appendix B) must be completed and returned with payment to Mrs Yapp in the Exams Office.