

Year 12 phased return to school

Trial week commencing 22th June 2020

Main objectives

1. To check on progress during 'lockdown' and to get students back up to speed academically, prior to y12 'UCAS assessment preparation' tests.
2. To provide face-to-face contact with subject teachers, and the opportunity for a one-to-one session with a member of the pastoral team to support emotional wellbeing
3. To train students in the new ways of working safely in school

Overview of provision

The following separate student populations will be in school each day:

1. Children of key workers – Sixth Form Centre
2. Vulnerable children – Aspire
3. Y12 students, organised as below in their subject classroom

There will be no year 10 students in school during this week to keep the number of students as low as possible.

Organisation of Year 12

- One option block will be invited into school per day, morning session only: block A subjects on Monday, block B on Tuesday, block C Wednesday, block D Thursday and block E Friday.
- Students must only come into school during this week on the days when they have a class in that particular block – this will be clarified in the letter sent home. There will be no in-school provision for them on the other days, so they need to continue their work at home.
- Lessons will be taught in groups of 8 students maximum in an average sized classroom, although this might increase to 11 in larger labs.
- Larger groups will generally be split between adjacent rooms, particularly if the group has two teachers. Some other larger groups might be taught together in a larger, well ventilated space, such as the hall.
- Students will stay in the same group and the same room for the day. Their teachers may swap part way through the day.
- Depending on the day, between 50 and 80 y12 students will be in school.
- The sixth form centre will not be accessible because it is a controlled area for our provision for children of key workers. Toilet facilities will be allocated based on the classroom being used.

The CCC – Covid Conduct Contract

- All parents and students must agree to the CCC before being admitted to school
- The CCC cannot cover all eventualities – parents and students must also ensure that they take responsibility for safety and behavior in all school-related circumstances, whether or not mentioned explicitly in the CCC
- Each session will begin with a briefing and reminder on the CCC

Clothing / equipment

- All clothing should be clean, and washed after being worn for the day
- Surgical masks are not recommended or required, but may be worn if preferred
- No other face coverings will be permitted
- Students should bring appropriate books and equipment for their subject, along with pencil cases etc
- Equipment should not be shared with other students and cannot be lent by school
- Books and other resources must not be handed to the teacher

Transport to and from school

- Drop off should be between 8.25 and 8.40 am
- Pick up should be between 1.30 and 1.45 pm
- If students are not walking or cycling to school, parents should, where possible, bring students in by car to avoid overcrowding on buses. If students can drive themselves they must park on the school field as directed
- Lift sharing is not appropriate as this will breach social distancing rules
- A one-way drop off and pick up system will operate on the school field – access via the sixth form carpark / exit via Bowling Green Lane / coned off driveway down field
- Parents should not leave their cars at any point
- If no other transport is available buses may be available **if we are notified in the electronic 'Year 12 returning students proforma' (linked from the y12 letter) on or before Monday 15th June**

Access to school

- Once on the school grounds students must remain at least 2 m apart from other students / staff
- Year 12 students dropped off on the field should walk behind the tennis courts, past the table tennis tables, towards their designated classrooms (see y12 letter)
- Students need to go straight to their classrooms and avoid the temptation to loiter and meet friends
- Students should use the hand sanitizer provided when entering the room before proceeding to their allocated desk as directed by their teacher, who will already be present

Sessions

- All sessions will begin with a briefing on the CCC
- Students will have an intense session in one subject per day, lasting from p1-4, incorporating a break.
- Online learning will not be set during this week, but follow-up work might be set from lessons and students will be issued their tests which will be undertaken at home. A test deadline will be given by their teachers.
- In addition, each student will have the option of a one-to-one meeting with a member of the Key Stage team. They can make this request through a confidential online form, the link to which will be sent out towards the end of the week prior to coming in to school.

Breaktime arrangements

- Breaktimes will be staggered by group.
- Students should sanitise their hands before leaving their designated classroom.
- Students need to ensure that social distancing is maintained, either on the field or outside around the site. The Sixth Form Centre will not be accessible.
- Students should sanitise their hands when reentering their designated classroom.
- In wet weather students will remain in classrooms during break

Refreshments

- Students should bring in their own drinks / snacks / hand sanitizer (if available) etc
- The canteen will not be open and no food or drink will be available

Student illness protocol

- No students who is unwell should be in school
- If a member of staff suspects a student is unwell, the student will be isolated
- Parents will be contacted and must pick up isolated students immediately
- The student and all contacts should be traced, notified and instructed to self-isolate for 14 days

Fire drill arrangements

- If the fire alarm sounds, teachers will escort students to the tennis courts via the closest safe route, ensuring that social distancing is maintained