

20th September 2017

Dear Parent/Guardian

As a GCSE Business Studies student your son/daughter will be taking two GCSE examinations commencing in May 2018. These exams will be for papers one and three at GCSE level. I have searched to find a valuable student revision guide that your son/daughter will be able to use to focus their revision for these forthcoming examinations. The 'Edexcel specific' revision guide contains notes on all specification topics along with practice exam-style questions. There is also a workbook available that contains practice questions and mock-style examination papers. Students have all viewed the books and commented on how useful they consider them to be.

If you are happy for your son/daughter to purchase these they will be at a cost of £2.50 per revision guide/workbook. I would appreciate it if you could complete and return the reply slip to school by the early part of next week so that I can process the order. Payments can be made via our online payment facility at www.parentpay.com, which is our preferred method of payment. Please contact the school Finance Office at finance@hanleycastlehs.org.uk if you have lost your login details or have any other queries regarding online payments. Alternatively a cheque or cash can be sent into school in a labelled envelope and put in the Finance box in the Library.

If you are in receipt of free school meals and wish your son/daughter to take part in this opportunity, but would have difficulty meeting the cost, please request a financial assistance form as the school may be in a position to help.

Yours sincerely

Mrs D Berry
Teacher of Business Studies

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Please return to Mrs D Berry, via the Finance Box in the Library

Student's name: _____

I would like to purchase an Edexcel GCSE Business Studies Revision Guide for £2.50 and / or

I would like to purchase a Revision Workbook for £2.50

I have paid online via ParentPay

ParentPay Receipt Number:

I enclose £2.50 / 5.00 cheque / cash (please delete as appropriate)

Signed: Parent/Guardian Date: