

Hanley Castle High School Provider Access Policy and Careers Plan

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Adam Cotgrave, Careers Leader

email: cotgravea@hanleycastlehs.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to pupils and/or their parents/carers. Please see the Careers Plan and speak to our Careers Leader to identify the most suitable opportunity for you:

Careers Plan 2018-2019			
	Autumn Term	Spring Term	Summer term
Year 7		- Grant Thornton Business and Enterprise programme	
Year 8		- Pathways information evening - KS4 options lessons (making informed choices) - Three Counties Careers fair trip	
Year 9	- Business and Enterprise programme (Provider TBC)		
Year 10	- Parents information evening - Work Experience information evening - University trip	- Skills show trip	- HoW College trip - Sixth Form taster days - Work experience - Employer activity days - University trip
Year 11		- National Citizen Service event	- Post-16 pathways lessons
	Speller Metcalfe mentoring programme		
Year 12	- Post-16 pathways assemblies	- National Citizen Service event - Interview programme	- Work experience
	Speller Metcalfe mentoring programme		
Year 13	- Workshops – HE and apprenticeship applications	- Life skills sessions	
	Speller Metcalfe mentoring programme		
The Careers Plan details relevant events and guidance currently scheduled for the academic year 2018-2019. For information on further events that are happening in school, please visit the Careers Education, Information and Guidance page on the school website.			

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Resource area of the library, which is managed by the school librarian and the Careers team. The Careers Resource area is available to all students at break and lunch times.