



**Hanley Castle**

**High School**

**PROVIDER ACCESS POLICY**



### INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of 14-19 providers to students at the school for the purpose of giving them information about the provider's education or training offer, as outlined in section 42B of the Education Act 1997.

### STUDENT ENTITLEMENT

All students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- To understand how to make an application for the full range of academic and technical courses

### PROVIDER ACCESS REQUESTS

Any provider wishing to request access should contact our Careers Leader, Louise Price:

Email: [pricel@hanleycastlehs.org.uk](mailto:pricel@hanleycastlehs.org.uk)

Phone: 01684 593241 ext. 2222

### OPPORTUNITIES FOR ACCESS

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please see our Careers Strategy on the school web site and speak to Louise Price (Careers Leader) to discuss the most suitable opportunity for you.

### PREMISES AND FACILITIES

The school will make the main hall, classrooms or meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all need to be discussed and agreed in advance of the visit.

The availability will be made subject to the following conditions:

- A reasonable period of notice – at least six school weeks
- The availability of the facilities – school activities and prior bookings will be prioritised
- The willingness of the provider to meet reasonable costs, including catering, heating lighting and any other costs incurred by the school.

Providers are welcome to leave a copy of their prospectus, or other relevant course literature, with our Careers Adviser to display.

### SAFEGUARDING

There are clear procedures in place for checking the identity and suitability of visitors. Any person working on-site in a regulated activity will be supervised, including where a DBS certificate and confirmation of suitability from their employer has been received. The cost of this supervision will, be an addition to those charges for premises and facilities mentioned above and will be met by the provider.