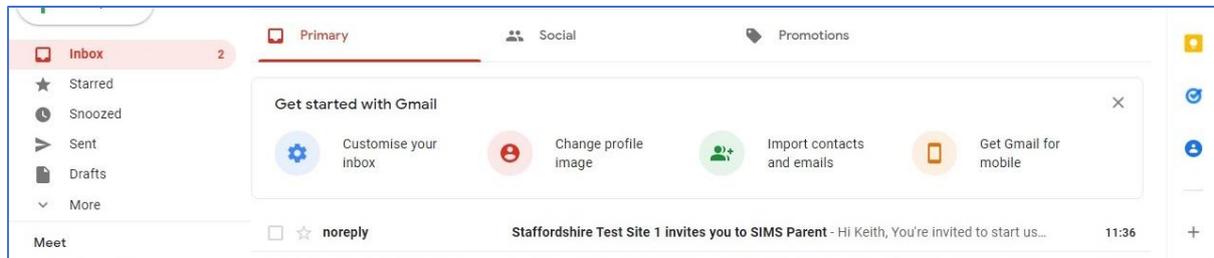


# Registration for the SIMS Parent App

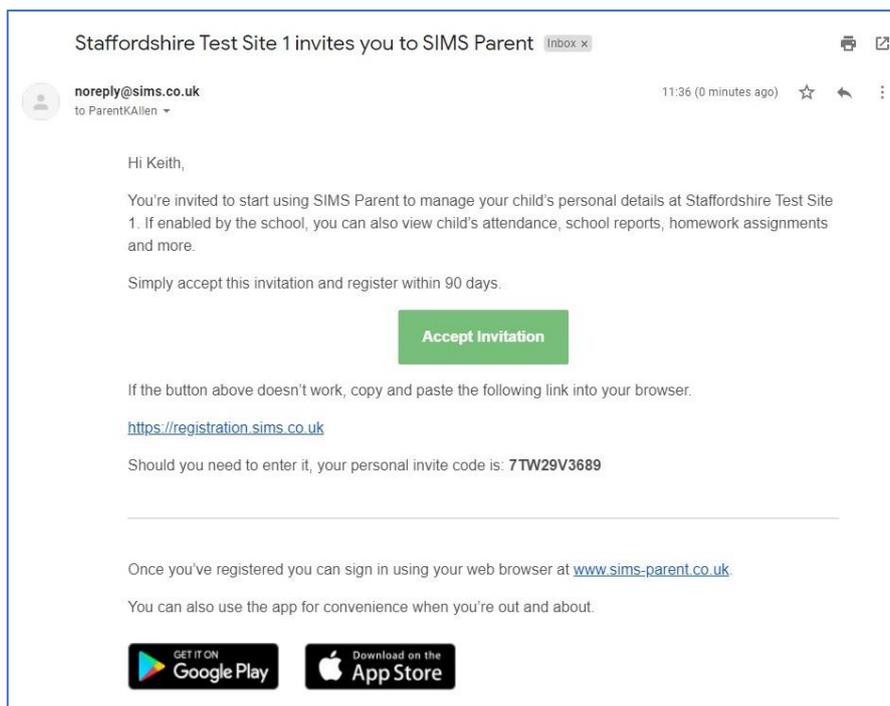
## 1. Confirm receipt of Invite Email:

When the school has invited you to use the SIMS Parent App you will be sent an email to the email account recorded as the primary one in the school's MIS system (SIMS):



If no email has been received it is often worth checking your SPAM or Junk Email folders. NOTE: the invitation email is sent from "noreply@simms.co.uk".

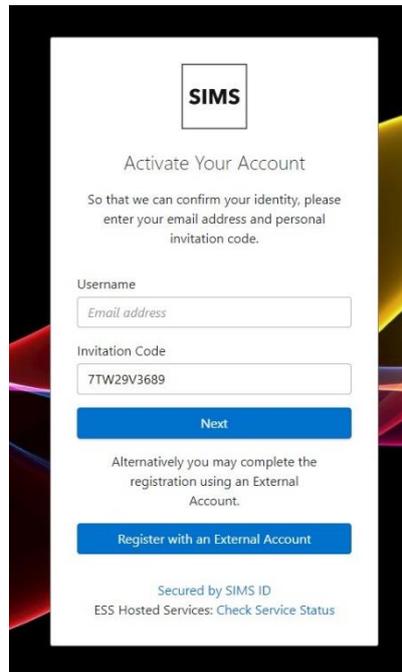
- When located, open the SIMS Parent Email



- Click the **Accept Invitation** button

By clicking on the Accept Invitation button you will be redirected to the SIMS Registration Site <https://registration.sims.co.uk/> - (if this does not work automatically you can manually navigate to the registration site preferably using an InPrivate / Incognito (Microsoft / Chrome) web page. You can Copy your personal invite code and Paste it later when required).

## 2. Activate Your “SIMS ID” Account – preferred option:

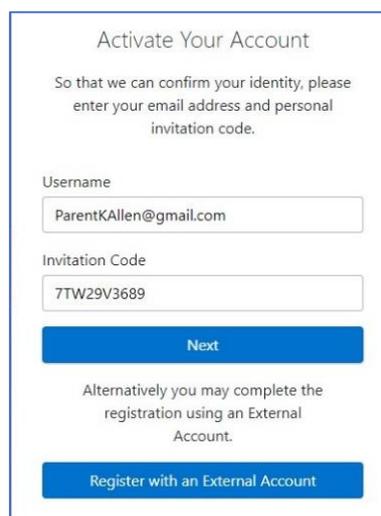


- On the **Activate Your Account** screen enter your **Username** (i.e. your email address)

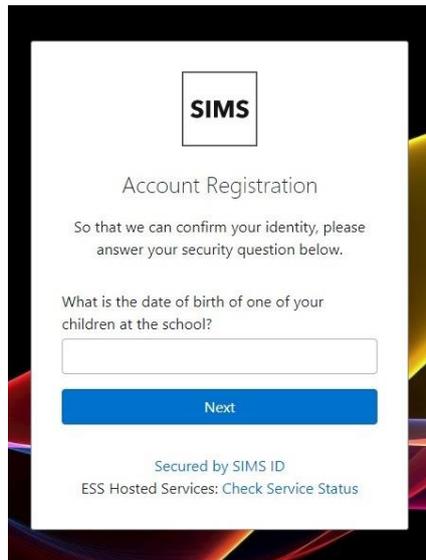
The Invitation Code should be automatically populated unless you have had to manually access <https://registration.sims.co.uk/>. If the Invitation Code field is blank paste the code included in your invitation email.

**IMPORTANT NOTE:** You are now continuing to create a “**SIMS ID**” login – since September 2021 this is the preferred method to login to the system

**IMPORTANT NOTE:** Some users may wish to **Register with an External Account** (i.e. Apple ID, Facebook, Gmail, Microsoft (O365) or Twitter), **we would only recommend this option if you have children at another school and already have a SIMS Parent App Login linked to an existing External Account** – if this is the case click **Register with an External Account** instead and complete the process!



- When both Username and Invitation Code details are populated (and correct) click **Next**



**SIMS**

### Account Registration

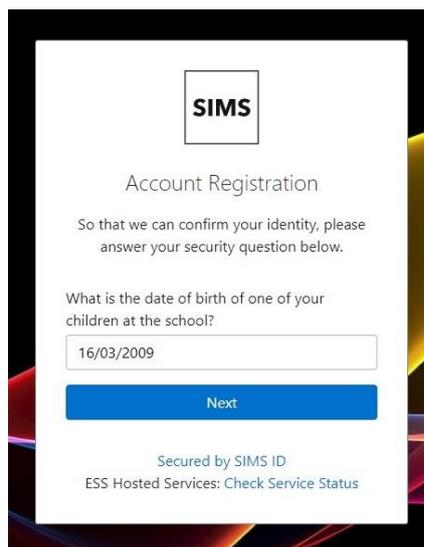
So that we can confirm your identity, please answer your security question below.

What is the date of birth of one of your children at the school?

**Next**

Secured by SIMS ID  
ESS Hosted Services: [Check Service Status](#)

- On the **Account Registration** screen enter the **Date of Birth** of one of your children on roll at the school where the email was generated using the format **DD/MM/YYYY**



**SIMS**

### Account Registration

So that we can confirm your identity, please answer your security question below.

What is the date of birth of one of your children at the school?

**Next**

Secured by SIMS ID  
ESS Hosted Services: [Check Service Status](#)

- Click **Next** to continue

- When prompted to **Create a Strong Password** enter and confirm a password that matches all the required criteria

**SIMS**

### Create a Strong Password

At least one capital letter ✓  
At least one number ✓  
At least one special character ✓  
At least 8 characters ✓

Password  
.....

Confirm Password  
.....

Show Password

**Next**

Secured by SIMS ID  
ESS Hosted Services: Check Service Status

- Click **Next** to continue

**SIMS**

### Account Registration

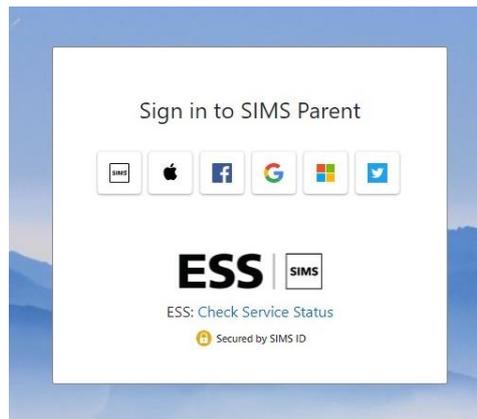
Your account has been successfully created.  
You are now able to log in.

**Log In**

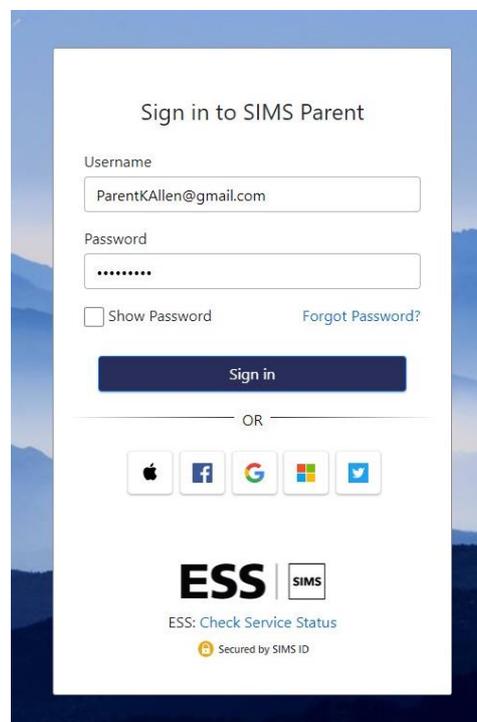
We have sent you an email to confirm your email address. This is necessary to allow you to be able to reset a forgotten password.  
Please read the email and follow the instructions to validate your email address.  
Remember to check in your SPAM folder

Secured by SIMS ID  
ESS Hosted Services: Check Service Status

- Your Account Registration is complete, click **Log In** to be redirected to the web version of the SIMS Parent App (<https://www.sims-parent.co.uk/>)



- When presented with a **Sign in to SIMS Parent** you must select the **SIMS ID** icon, unless you chose to create an **External Account** (i.e. Apple ID, Facebook, Gmail, Microsoft (O365) or Twitter)



- Entering your **(SIMS ID) Username** and **Password** will allow you to **Sign in** to the SIMS Parent site



### 3. Accessing the SIMS Parent App / Site:

To access the SIMS Parent App you have 2 choices:

- You can use the **Web version** of the SIMS Parent App via <https://www.sims-parent.co.uk/>

Or

- You can choose to download the **SIMS Parent App** from the **Google Play Store** (for **Android devices**) or the **Apple App Store** (for **iPhones / iPads**)

